



An Education Empowered by Industry..

FABTECH TECHNICAL CAMPUS COLLEGE OF ENGINEERING & RESEARCH

(Approved by AICTE, New Delhi; DTE., (M.S.), Mumbai &
Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, Dist.- Raigad)
NAAC Accredited ISO 9001 : 2015 Certified Institute

Pandharpur Road, Gat No. 565/1, Sangola, Taluka :- Sangola, District :- Solapur - 413307 P.O.Box No.04
Contact No. 8408888657 Website : www.ftccoe.ac.in E-mail : fabtech@ftccoe.ac.in

Ref.No.:- FTC/COER/IQAC Committee/1559 A/2021

Date : 20/09/2021

IQAC Committee for Academic Year:2021-22

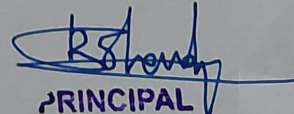
It has been directed by the Principal to notify for the general information of all concerned that, the Principal has been pleased to re-constitute the IQAC committee consisting of the following members.

Sr. No.	Name	Designation	Role in IQAC
1	Prof. (Dr.) Ravindra Bhimrao Shendge	Principal	Chairperson
2	Shri. Ameet Bira Rupnar	Managing Director	Member
3	Shri. Dinesh Bhanudas Rupnar	Executive Director	Member
4	Shri. Sanjay Narayan Adate	Campus Director	Member
5	Prof. Tatyasaheb Narsing Jagtap	Academic Dean	Member
6	Prof. Sachin Shamkiran Gade	Asst. Prof. E&TC	IQAC Coordinator
7	Prof. Dhanashri Mahesh Raut	HOD- E&TC Engineering	Member
8	Prof. Parag Pramod Dounde	HOD- Computer Science Engg.	Member
9	Prof. Rajkumar Anand Gavade	HOD- First Year	Member
10	Prof. Mallareddy C. H.	HOD- Electrical Engineering	Member
11	Prof. Sanjay Ashok Pawar	HOD- Mechanical Engineering	Member
12	Prof. Sampath Kumar Bodapatla	Asst. Prof. Electrical Engineering	Member
13	Prof. Rahul Ashok Patil	Student Coordinator	Member
14	Shri. Rajendra Bhimrao Patil	Office Superintendent	Member
15	Shri. Sunil Kundlik Takale	Chief Accountant	Member
16	Prof. Pawar Pradip Bhausahab	Alumni Coordinator	Member
17	Mr. Kasture Yogesh Appaso	Student representative	Member
18	Mr. Shubham Dattatray Ligade	Alumni Representative	Member
19	Mr.Arjun Tukaram Kengar	Parent Representative	Member
20	Dr. Sahebgouda	TPO Coordinator	Member
21	Mr. Mali Sudhir Ramchandra	Library Representative	Member

Copy to:-

1. All committee Members
2. Office




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Date:- 30/05/2022

Notice


The second meeting of IQAC is scheduled on 06/06/2022 at 03:30 PM in Conference Hall (Ground Floor, Main Building).

Agenda:

1. Confirmation and Review of Minutes of first IQAC meeting held on 04/10/2021.
2. Action taken report of first IQAC meeting held on 04/10/2021.
3. Review of NAAC work.
4. Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Lift, Physically Handicap Friendliness and Green Initiatives.
5. Restructuring stakeholder feedback mechanism.
6. Framing code of ethics for research.
7. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


IQAC COORDINATOR


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1. All Committee Members
2. Admin. Office

Minutes of Meeting

The chairman Dr. Pravin K. Kohale occupied the chair and welcomed the members for second IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of first IQAC meeting held on 04/10/2021.

Resolution:

Thorough discussion was made, review is taken and Minutes of first IQAC meeting held on 04/10/2021 unanimously approved.

Agenda:2 Action taken report of first IQAC meeting held on 04/10/2021.

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 04/10/2021.

Agenda:3 Review of NAAC work.

Resolution:

Review of NAAC work is taken criteria wise and IQAC cell was satisfied with NAAC work status. IQAC Cell suggested some changes in Qualitative Work.

Agenda:4 Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Lift, Physically Handicap Friendliness and Green Initiatives.

Resolution:

Thorough discussion was made and it was decided to initiate Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives. Further it was decided that responsibility of getting work done under guidance of Principal has been given to Prof.Sachin Gade (IQAC Coordinator) and Mr. Takale (Accountant). After work done, they are instructed to submit report to the IQAC.

Agenda:5 Restructuring stakeholder feedback mechanism.

Resolution:

Prof.Sampathkumar (NAAC Coordinator) Proposed that presently there is different mechanism for collecting stakeholder feedback, so there is need of change in mechanism as per NAAC institute level. Thorough discussion was made and it was decided that change in mechanism at institute level must be made for collecting, analyzing and implementing feedback of all stakeholders. Prof.Mane Criteria-1 coordinators of NAAC given responsibility to modify existing feedback forms and come up with new mechanism.

Agenda:6 Framing code of ethics for research.

Resolution:

It was brought to the notice of all IQAC members that, code of ethics for plagiarism and malpractices checking in research is required in Criteria-3 of NAAC.

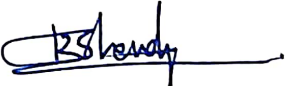
Thorough discussion was made and it was decided to prepare code of ethics for plagiarism and malpractices checking in research. The responsibility of preparing code of ethics is given to Dr. Tanaji Dhaigue and Prof.Gavade Cr-3 coordinators of NAAC.

Agenda:7 Issue with the permission of the chair.

Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.


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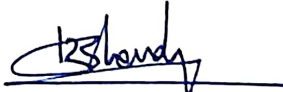
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Attendance

Sr. No.	Name	Designation	Status in IQAC
1	Prof. (Dr.) Ravindra Bhimrao Shendge	Principal	Chairperson
2	Dr. Sahebgaouda	TPO Coordinator	Member
3	Shri. Dinesh Bhanudas Rupnar	Executive Director	Member
4	Shri. Sanjay Narayan Adate	Campus Director	Member
5	Prof. Tatyasaheb Narsing Jagtap	Academic Dean	Member
6	Prof. Sachin Shamkiran Gade	Asst. Prof. E&TC	IQAC Coordinator
7	Prof. Sampath Kumar Bodapatla	Asst. Prof. Electrical Engineering	Member
8	Prof. Dhanashri Mahesh Raut	HOD- E&TC	Member
9	Mr. Mali Sudhir Ramchandra	Library Representative	Member
10	Prof. Rajkumar Anand Gavade	HOD- First Year	Member
11	Prof. Mallareddy C. H.	HOD- Electrical Engineering	Member
12	Prof. Sanjay Ashok Pawar	HOD- Mechanical Engineering	Member
13	Prof. Rahul Ashok Patil	Student Coordinator	Member
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15	Shri. Sunil Kundlik Takale	Chief Accountant	Member
16	Mr. Arjun Tukaram Kengar	Parent Representative	Member
17	Mr. Kasture Yogesh Aapaso	Student representative	Member
18	Mr. Shubham Dattatray Ligade	Alumni Representative	Member

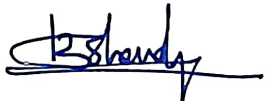

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Action Taken Report of first IQAC Meeting held on 06/06/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Initiating Infrastructural Changes for creation of Girls' Common Room, Boys' Common Room, Rain Water Harvesting, Waste Management Steps, Physically Handicap Friendliness and Green Initiatives.	Prof.Sachin Gade (IQAC Coordinator) and Mr.Takale (Accountant). After work done, they are instructed to submit report to the IQAC.
2.	Restructuring stakeholder feedback mechanism.	Stakeholder feedback mechanism restructured and decided to implement from Academic Year 2021-22 even semester
3.	Framing code of ethics for research.	Code of ethics has been framed and put on website.


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Date:- 30/09/2021

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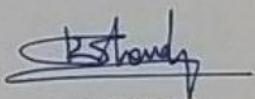
The first meeting of IQAC is scheduled on 04/10/2021 at 04:00 PM in Conference Hall.

Agenda:

1. Confirmation and Review of Minutes of Meeting held on 05/03/2019.
2. Action taken report of Principal-HODs Meeting held on 05/03/2019..
3. Opening words by Chairman.
4. Self-introduction of the members.
5. Introduction Speech by IQAC Coordinator.
6. About deciding Goals and Objectives of IQAC.
7. About deciding functions of IQAC.
8. About deciding IQAC Monitoring Mechanism.
9. Issue with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.


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CC:

1. All Committee Members
2. Admin. Office

Minutes of Meeting

The chairman Dr. Ravindra B. Shendge occupied the chair and welcomed the members for first IQAC Meeting. The following business was transacted in the meeting:-

Agenda:1 Confirmation and Review of Minutes of last Meeting.

Resolution:

Thorough discussion was made, review is taken and it was unanimously approved Minutes of last meeting.

Agenda:2 Action taken report of Principal-HODs Last Meeting.

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	About initiating NAAC work.	All teaching and concerned non teaching were provided with NAAC Manual and instructed to study NAAC Manual.
2.	Formation of NAAC Steering/Core Committee.	NAAC Steering/Core Committee Office Order was taken out at institute level in last meeting.
3	Formation of IQAC.	IQAC Office Order was taken out at institute dated 21/09/2022 as per NAAC guidelines.
4	Framing of Vision, Mission and Core Values of Institute and Defining of Vision, Mission, PEOs, POs and PSOs of all departments.	Stakeholder Committee (IQAC) is formed at institute dated 26/09/2022 as per NAAC guidelines.

Agenda:3 Opening words by Chairman.

Resolution:

Chairman briefed all present members on the formation of IQAC cell and its overall responsibilities.

Agenda:4 Self-introduction of the members.

Resolution:

All the members were given their introduction.

Agenda:5 Introduction Speech by IQAC Coordinator.

Resolution:

IQAC coordinator introduced all present members to the goals, objectives, functioning and monitoring mechanism of IQAC as per NAAC guidelines.

Agenda:6 About deciding Goals and Objectives of IQAC.

Resolution:

Thorough discussion was made and Goals and Objectives of IQAC were decided as follows:-

- To develop a quality system for consistent programmed action to improve the academic and administrative performance of the college.
- To promote measures for institutional functioning towards quality enhancement
Thorough imbibing quality culture and institutionalization of best practices.

Agenda:7 About deciding functions of IQAC.

Resolution:

Thorough discussion was made and functions of IQAC were decided as follows:-

- Arrangement of files of our existing feedback responses from students, parents and other stakeholders on quality related institutional processes.
- Acting as a nodal cell of the college for coordinating quality-related activities, including adoption and dissemination of good practices.
- Development and application of quality benchmarks for the various academic and administrative activities of the college.
- Organization of Institute level programs and quality related programs.
- Preparation of the Annual Quality Assurance Report (AQAR) of the Institute based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, ISO, NIRF) in the prescribed format.

Agenda:8 About deciding IQAC Monitoring Mechanism.

Resolution:

The institutions need to submit yearly the Annual Quality Assurance Report (AQAR) to NAAC.

A functional Internal Quality Assurance Cell (IQAC) and timely submission of Annual Quality Assurance Reports (AQARs) are the Minimum Institutional Requirements (MIR) to volunteer for second, third or subsequent cycle's accreditation. During the institutional visit the NAAC peer teams will interact with the IQACs to know the progress, functioning as well quality sustenance initiatives undertaken by them.

So as a part of IQAC Monitoring Mechanism it was decided that IQAC should meet as and when required and take review of all activities mentioned in earlier points and extend necessary suggestions/ corrective actions to maintain overall quality culture in the institute.

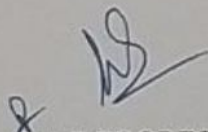
Agenda:9 Issue with the permission of the chair.

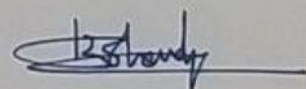
Resolution:

As there were no issues to discuss meeting was concluded with vote of thanks to all present.

Attendance

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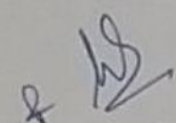

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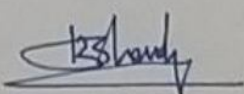

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Action Taken Report of first IQAC Meeting held on 04/10/2021

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	About deciding IQAC Monitoring Mechanism.	As a part of IQAC Monitoring Mechanism it was decided to conduct second IQAC Meeting on 05/12/2021.


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